

MINUTES

ECN Triumvirate Meeting Ballerup

Tuesday 29 – Wednesday 30 June 2010

DRAFT

Attendance:

Nacka	Annika Londono
Getafe	Maria Jesus Pedraza
Fingal	AnnMarie Farrelly Marie Lawlor Eithne Mallin - Youth
Ballerup	Anders Agger Susse Bøtefyhr Michael Hansen - Youth
ECN	Susanna Rafn

Decisions/Actions:

- *The Triumvirate agreed to employ Susanna Rafn as co-ordinator/assistant to the presidency of ECN starting 1st of July 2010.*
- *Professional Network Meeting: Nacka is sending out an e-mail explaining the ideas and thoughts of a Legal Advisor Peer Forum and Cooperation. The Steering Group members will forward the e-mail to the Legal Advisers within the organisation. Likewise Nacka will also present Nacka's ideas for a conference and possible network/cooperation about security issues.*
- *November meeting: The seminar-proposal the 10th - 12th of November was agreed. The presidency sends out information about the seminar as soon as possible.*
- *It was agreed that the politicians should have a presentation about the following topic: "What is the strategy for EU to fight the financial crisis?" The presidency will look into possible speakers.*
- *November meeting: The draft agenda for the Steering group meeting in November was agreed.*
- *Website: If possible there should be internet access at the future ECN meetings in order to look up previous minutes etc. at the ECN website if needed.*

- *November meeting: Annika Londono will amend the Nacka Minutes from January before the November Meeting.*
- *Annika Londono will send last invoices from the Nacka presidency to Marie Lawlor, Fingal.*
- *Fundraising: Susanna Rafn will look into the possibilities for applying 'Europe for Citizens' funds to pay travel costs of participants at the ECN-seminar. It has later shown to be too late for this time, but it should be considered for future meetings.*
- *New members: The presidency will look into getting contacts in Germany and the Netherlands. Annika Londono will contact the German Embassy in Stockholm and the Union of Capitals in Europe for information and possible contacts. Fingal will get in contact with Barne outside London. In France both Pantin and old St. Denis should be contacted.*
- *New Members: The presidency in cooperation with Nacka will prepare material about the ECN as well as update website for presenting the Network for possible new members.*
- *Protocol and Strategy Plan. The "Europe 2020" should be the overarching framework in the Network collaboration. The Protocol and Strategy – and Actionplan should be updated at the November meeting. A draft will be sent out with the agenda and the members are asked to prepare suggestions and amendments in advance. The protocol should only be updated with the relevant changes.*
- *Website: Maria Pedraza will send Annika Londono a template for updating the website..Annika Londono will then send the template to all members to fill in with updated information. All minutes should be available on the website. Annika Londono is checking.*
- ***Protocol and strategy plan: The Triumvirate agreed the following updates and suggestions for the protocol and new Strategy-and Actionplan: see attached draft to check needed text input.***

Minutes Triumvirate Meeting

30 June 2010

1. Welcome /Anders Agger

- Presentation of new co-ordinator/presidency assistance Susanna Rafn

Decision:

The Triumvirate agreed to employ Susanna Rafn as co-ordinator of ECN starting 1st of July 2010. The co-ordinator is paid 12000 Euros, and ECN covers the travel expenses (app. 3000 Euros yearly). The main role of the co-ordinator is to support the presidency in current affairs, ensure continuity and push issues forward. The appointment will be evaluated after a year, and decision about continuing the post in future will be taken by the Steering Group.

2. Update Nacka Presidency/Annika Londono

- Mini-triumvirate meeting in Ballerup 11. May

At the Mini-triumvirate meeting in Ballerup 11th of May Nacka's new international coordinator, Annika Londono, was introduced.

The proposals for the ECN meeting 10th – 12th of November and the appointment and role of an ECN Co-ordinator/presidency assistance were discussed.

Nacka is pleased that the Innovation Hub project is now running, and there is a great support to the ECN within the municipality of Nacka.

- Cross border skills development: new initiatives:

Meeting for City Legal Advisors during the November meeting. If there is an interest among the partner edge cities, the Legal Advisor in Nacka would very much like to have a network and cooperation on legal advising in the edge cities.

The Nacka colleagues would also like to have a network/ cooperation around the security issue, including the social aspects of security. This might be financed through EU for Citizens and a conference in Nacka around this issue for all ECN-members might be one way to do it.

Decision:

Nacka is sending out a paper explaining the ideas and thoughts of a Legal Advisor Network and Cooperation. The Steering Group members will forward the e-mail to the Legal Advisers within the organisation. Depending on the interests for a network/cooperation among the Legal Advisors a meeting will be set up for further discussions and planning. A first meeting could be organised in relation to the ECN November meeting. However, some ECN members might

find it difficult having larger delegations attending the meeting, so this should be considered when organising the meetings.

Likewise Nacka will also present their ideas for a conference and possible network/cooperation about security issues.

3. Presentation of Ballerup Presidency Priorities / Anders Agger

- New Members

Getting new members in the ECN is important for the future work and running of the Network. The presidency will get in contact with possible members and all ECN members are asked to think of relevant partners and use their different networks and contacts for promoting the process.

- Extension of the ECN interest in the member organisations

The cooperation and knowledge sharing within ECN should be beneficial and fruitful to all type of staff in the ECN organisations. The Presidency asks the members to discuss and make a list of which areas/issues staff members could be interested in. The list should also include contact details of the relevant/responsible persons of each area.

4. Programme Next Meeting 10 – 12 November 2010, in Brussels?/ Anders Agger

- Seminar-proposal:

"Dialogue Approaches to the Green Edge City – Refining collaborative governance models to promote climate adaptation and sustainable suburbs"

At the seminar, we focus on energy saving models in both private and social housing, and we show how these models add urban value and positive identity to the Green Edge City.

We discuss how we develop the models, by pooling existing energy saving resources and mechanisms, and by developing multifaceted partnership strategies across different boundaries in the community. To do this, we facilitate cooperation between City Council, energy providers, social and private housing societies, small businesses and universities.

And the cornerstone in our approach is citizens' participation, necessary to maximize local resources, and pivotal to the actual implementation of our climate adaptation strategies.

Each EDGE CITY partner presents their City Approach to the issue. An external key note speaker provides an expert presentation on the subject.

Preparation of an introductory conference note in August/September.

Concerning the seminar, Ballerup has made some preliminary contacts with the Danish national dissemination point in the URBACT-programme – an experience exchange programme, financed by the European Regional Development Fund and under the heading of the Lisbon Strategy for Growth and Jobs, now Europe 2020.

The Danish dissemination point is administered by the Danish Building Research Institute (SBI) at the Aalborg University, partly based in Ballerup. They will act as an expert concerning the design of the seminar in November. If there is an interest among the partners to participate in a subsequent Urbact application, SBI will assist in the design of the project which could result in the elaborating of an action plan model for dialogue based energy savings for each participating municipality.

Decision

The seminar-proposal was agreed. The presidency sends out information about the seminar as soon as possible.

Susse Bøtefyhr contacts the Committee of Region for using their facilities in Brussels. She will also be contacting DG XVI and the Covenant of Mayors for relevant speakers about the topic.

Possible new members of ECN should be invited to the seminar.

- Joint Forum
Presentation of the Nacka Presidency report.
- Political Forum – study visit?/discussion item?/other activity?

Decision

It was agreed that the politicians should have a presentation about the following topic: "What is the strategy for EU to fight the financial crisis?" The presidency will look into possible speakers.

- Steering group: agenda

Decision

The draft agenda was approved. See further comments below.

- Professional networks meetings

Possible meeting of legal advisors and a possible meeting about security issues.

5. Any other business

Decision

If possible there should be internet access at the future ECN Steering Group meetings in order to look up previous minutes etc. at the ECN website if needed.

Each Steering Group meeting should be started with a 5 minutes update from each member.

Agenda Steering Group Meeting November 2010

Meeting chairing: Ballerup

1. Welcome and presentation

2. Approval Minutes (updated amended version)

- Meeting Nacka January 2010

Following should be added to the minutes from the Nacka Meeting:

- *Kifissia has resigned from the Network due to financial difficulties*
 - *Membership fee will rise from 3500 Euros to 4000 Euros and from 2000 to 2500 Euros from new EU members from January 1st 2011 for employing ECN coordinator/presidency assistance*
 - *Website – Maria Pedraza should send template to Annika Londono.*
- Triumvirate Ballerup June 2011

3. Finances/ Fingal

- Report/ Balance Sheet 2010
- Budget 2011

See attached updated balance sheet. Annika Londono will send last invoices from the Nacka presidency to Marie and Ballerup will forward consultancy assistance in relation to the preparation of the youth project and for the coordinator/presidency assistance. The updated budget should be added the costs of Website, Consultant for the Youth Project and the ECN coordinator.

4. Nacka Presidency Report /Nacka

The size and content of the report was discussed. The report should include a brief evaluation of the presidency and the results.

5. Ballerup Presidency Priorities

- New Members
- Extension of ECN interest in the member organisations

6. Update Members/New Members

- Pernik to become new member

Kifissia has resigned the ECN.

Nacka confirmed that Pernik (Bulgaria) is still very interested in becoming a member of ECN. There will be organised a signing ceremony and Pernik will be asked to do a presentation for all participants at the November meeting.

Grodzisk Mazowiecki has paid its membership fee for 2010, but due to financial difficulties they might not be able to bear the travel costs for attending the meeting in November in Brussels. Furthermore, at the moment Grodzisk Mazowiecki doesn't have a representative for the Steering Group. Ballerup will contact Grodzisk.

*Susanna Rafn will look into the possibilities for applying 'Europe for Citizens' funds to pay travel costs of participants at the ECN-seminar.
(Has been checked – unfortunately the ECN seminar doesn't meet the criteria for applying)*

Possible new members were discussed. The presidency will look into getting contacts in Germany and the Netherlands. Annika Londono has got good relations to the German Embassy in Stockholm and the Union of Capitals in Europe and will contact them for information and possible contacts. Other Networks to be contacted: FALP/CEMR

Fingal will get in contact with Barnet (Edge City to London.)

Material about the ECN as well as an updated website must be prepared for presenting the Network for possible new members.

7. Update projects/Project Ideas

- InnoHubs

The InnoHubs project has started and the partners will be having a meeting in Loures in September. All partners of the project should send a politician. An update will be given at the November Meeting.

- Comenius/New school project?

The Comenius project has ended. A DVD about the project will soon be ready. There is a great interest among the schools in Ballerup for starting up a new project with ECN schools. At the November meeting the members will be asked about interested schools for starting up a new project. The project doesn't have to be an EU funded project.

- Youth Participation Project

Please see draft of the project ideas attached. Michael Hansen from Ballerup and Eithne Mallin from Fingal discussed the ideas further and will prepare updated information for the November meeting.

- Staff Sport Clubs/Citizens for Europe

The sports club of Ballerup Municipality is planning an international sports event/competition in 2011 with attendance of colleagues from other European municipalities. Ballerup will send out the invitation again for the ECN partners to disseminate information within the organisations/staff clubs.

- Urbact?

As the ideas about the "Urbact" project will be discussed at the seminar, it should be considered whether the proposal will need to be presented differently if the Steering Group meeting takes place before the seminar.

8. Discussions about Revision of Protocol/Strategy- and Actionplan 2011 – 2014

The ECN has a strategy plan which is expiring in 2010. It was decided at the time when the network adopted the strategy plan to let it be headed by the Lisbon Strategy as the overarching common European economic guidelines.

So now we will have to look at the network strategy and make a revision. And we have to decide whether we want to continue under the heading of the new "Europe 2020" strategy for jobs and growth – "a social market economy framework with broad environmental content", the continuation of the Lisbon Strategy which will be adopted this June?

We should have some reflections about where we are going as a network and why and how.

Decision

The Triumvirate agreed that the "Europe 2020" (agreed in EU June 2010) should be the overarching framework in the Network collaboration. The Protocol and Strategy – and Actionplan should be updated at the November meeting. A draft will be sent out along with the agenda and the members are asked to prepare suggestions and amendments in advance. The protocol should only be updated with the relevant changes. The draft for new Strategy plan will be presented at the meeting by Susanna Rafn.

The Triumvirate agreed the following updates and suggestions for the protocol and new Strategy-and Actionplan: see attached

9. Update Professional Networks/Study visits/Internships

- Ballerup to present a method which has been used successfully in the organisation to extend the interest of exchanging knowledge and experience within the ECN
- Update Sweden : Legal Advisers and security issues
- Update Denmark : New list of interested staff to be presented.
- Update other partners : Getafe has previously presented an invitation to collaborate on drug abuse.

10. Update website – Nacka

*Maria Pedraza will send Annika Londono a template for updating the website.
Annika Londono will then send the template to all members to fill in with updated information.*

11. Update handbook - Ballerup

12. Next presidencies:
Fingal 2010 – 2011
Northdown 2011 – 2012

*Should be amended to
Ballerup 2010 – 2011
Fingal 2011-2012
Northdown 2012 -2013*

13. Next meeting in Ballerup spring 2011

14. A.o.b.